



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE**  
**BOARD OF PLUMBING AND HVACR EXAMINERS**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: [DPR.DELAWARE.GOV](http://DPR.DELAWARE.GOV)  
EMAIL: [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us)

<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF PLUMBING &amp; HVACR EXAMINERS</b>
<b>MEETING DATE AND TIME:</b>	<b>Tuesday, April 11, 2017 at 8:30 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon
<b>MINUTES APPROVED:</b>	May 9, 2017

**MEMBERS PRESENT**

Charles Robbins, Professional Member, President  
Frank Beebe, Professional Member  
John Mills, Professional Member  
James Anderson, Public Member  
John Brady, Public Member

**MEMBERS ABSENT**

Harold Caswell, Professional Member, Vice President  
Sheila Littleton, Public Member  
Matthew Reilly, Professional Member  
Craig Tenaro, Professional Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

Kevin Maloney, Deputy Attorney General  
Latonya Brown, Administrative Specialist II

**OTHERS PRESENT**

John Rudd, Office of State Fire Marshall  
Nicholas Allen, licensee  
David Holston, NCC  
Tony Sisofo, Town of Middletown  
Dan Fletcher, Town of Middletown  
John Behomar, NCC Dept. of Land Use  
Barbara Cooper, City of Wilmington  
Leo Lynch, City of Wilmington  
Andy Wright, Sussex County Bldg. Code  
Robert Smith, First State Inspection Agency  
Robert Pryor, Wilmington Fire Department  
Duane Fox Jr., SFMO  
Howard Fortunato, Home Builders Association of DE



### **CALL TO ORDER**

Mr. Robbins called the meeting to order at 8:30 am.

### **REVIEW OF MINUTES**

A motion was made by Mr. Beebe, seconded by Mr. Mills, to approve the March 28, 2017 minutes. The motion carried unanimously.

### **UNFINISHED BUSINESS**

Proposed to Deny Hearing- 8:30 a.m.

Nicholas Allen

The PTD hearing for Mr. Allen went on record at 8:30 a.m., with the introduction of the board members. Mr. Allen was sworn in at 8:31 a.m. Mr. Allen presented the board with an explanation regarding his CBC. At 8:36 a.m. the board went into deliberations. The hearing resumed at 8:38 a.m. A motion was made by Mr. Brady, seconded by Mr. Mills, to approve Mr. Allen for a Master HVACR license by reciprocity. The motion carried unanimously.

Re-Review of Applications

John Bentick

A motion was made by Mr. Robbins, seconded by Mr. Mills, to approve the application of John Bentick to take the Master Plumber exam. The motion carried unanimously.

Review and Signing of the Order

William Thorpe

The board reviewed and signed Mr. Thorpe's order.

### **NEW BUSINESS**

Review of Examination Applications- HVACR & HVACR Restricted

None

Review of Examination Applications- Master Plumber

None

Review of Reciprocity Applications- Master Plumber

None

Ratification of Applications

None

### **CORRESPONDENCE**

### **OTHER BUSINESS BEFORE THE BOARD**

Installation of Residential Sprinklers

A motion was made by Mr. Brady, seconded by Mr. Mills, to amend the agenda to add "Installation of Residential Sprinklers" to the Legislative Committee Meeting due to quorum issues. Please review the Legislative Committee Meeting minutes for information on "Installation of Residential Sprinklers". The motion carried unanimously.

### **PUBLIC COMMENT**

### **NEXT SCHEDULED MEETING**



The next board meeting will be held on May 9, 2017 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

**ADJOURNMENT**

A motion was made by Mr. Brady, seconded Mr. Mills, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 8:47 am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "LaTonya Brown". The signature is written in a cursive, flowing style.

LaTonya BROWN  
Administrative Specialist II